

2020 Contract Term Erasmus Internship Mobility Application Call

Application Dates: 25 April 2022 - 18 May 2022 (17:00)

Deadline to Submit Acceptance Letter : 31 May 2022

Mobility period*: August 2022 - 31 May 2023

*Mobility is expected to start in August at the earliest, but visa processes should be taken into account.

Mobility period: Minimum 2 months, maximum 9 months

Application conditions

1. Being a full-time student enrolled at Yeditepe University to any level (associate, undergraduate, graduate, doctorate) at the time of application (Students can apply before graduation and actualize the mobility within 12 months upon graduation). ,
2. a) For students transferring from associate degree, minimum 2.20/4.00 of associate degree graduation;
c) Having a cumulative academic grade point average of at least 2.50/4.00 for graduate and doctorate students,
3. If it has benefited from higher education mobility activities in the 2014-2020 and/or 2021-2027 Erasmus+ periods within the current education level, the total duration of the new activity should not exceed 12 months.

*Students studying in a double major can apply for mobility from only one major in the same application period.

FOREIGN LANGUAGE EXAM

Foreign language exams will be organized according to demand of the applicants as indicated in their application.

Exam date, time and place information will be sent to std.yeditepe.edu.tr e-mail addresses of successful applicants.

- Minimum successful foreign language grade from Yeditepe University Erasmus exams: 60 / 100
- It is valid for two years.
- Minimum successful YDS / (e)YDS / YÖKDİL grade: 66 / 100
- Minimum successful TOEFL IBT score: 79
- Minimum successful TOEFL PBT grade: 550
 - TOEFL IBT and PBT exams are only accepted from Yeditepe University, Istanbul Technical University and Middle East Technical University exam centers.
 - TOEFL IBT Home Edition is not valid.

*Students who want to submit their exam results other than Yeditepe University foreign language exams should upload their exam results to the KION system at the time of application.

Please [click](#) for equivalency tables.

Which exam to take must be selected in the application form

The exam must be taken in the language of internship requested by the internship places you get acceptance

Internship Places

Any public or private sector institution located in one of the countries where internship activities can be carried out, in the labor market or in the field of education, training, youth, research and development can be an internship place. While not a limiting list, the following organizations can be considered as examples of suitable internship places:

- small, joint or large enterprises owned by a public or private sector
- local, regional or national public institutions
- embassies or consulates of the sending country abroad
- all kinds of business world such as chambers of commerce, tradesmen-crafts unions, stock markets and unions
- formation/union

- research institutes
- foundations
- school/institute/education center (school including vocational or adult education)
- It can be any kind of educational institution from pre-high school education)
- non-profit institutions, associations, NGOs
- institutions providing career planning, professional consultancy and information services
- higher education institutions (Higher education institutions in the program countries must have ECHE, higher education institutions in partner countries must be recognized by a competent authority in accordance with their national legislation and have signed a bilateral inter-institutional agreement with the sending institution before the internship activity)

The following organizations are not eligible for higher education internship activity under Erasmus+:

- European Union institutions and EU agencies (see https://europa.eu/european-union/about-eu/institutions-bodies_en)
- National Agency carrying out EU programs etc. organizations.

You can also check internship places from these databases;

- <https://www.espauk.com/>
- [Erasmusintern.org](https://www.erasmusintern.org)
- <https://www.workspaceurope.sk/>
- <https://ec.europa.eu/eures/public/homepage>
- <https://www.trainingexperience.org/>
- <https://leonet.joeplus.org/>
- <http://www.iagora.com/work/en/internships>
- <http://www.praxisnetwork.eu/>
- <https://graduateland.com/>
- <https://www.mediamonks.com/>
- <https://www.worldinternships.org/>

- <http://euconnect.org/>
- <https://www.monster.com/geo/siteselection>
- <https://tr.indeed.com/>
- <https://globalplacement.com>
- <https://www.goabroad.com/intern-abroad>
- <http://www.ihipo.com/>
- <http://www.european-funding-guide.eu/internship>
- <https://www.eurobrussels.com/>
- <http://jobs.euractiv.com/experiences/internships>
- <https://berlinstartupjobs.com/internships/>

How to Apply

Applications will be made online through **both KION and E-Government systems**. After the application is made through KION, the application form must be uploaded to the application to be made through the E-Government Erasmus Portal.

KION Application Form : <https://exchangeprogram.yeditepe.edu.tr/>

E-Government Application Form : <https://portal.ua.gov.tr/>

- The application system will remain open only from **25 April 2022 to 18 May 2022** (17:00).
- It is crucial for students' not to wait until the last day of the applications to apply - 18th of May, as technical/administrative support may not be possible due to the busyness.. Since technical support cannot be given on the last day, students who do not complete their application will not be given an additional right or time to finish their application.
- In order to log in to the KION System, you must use your OBS System username and password.
- Students who will apply for the first time through the KION system must click on the "Exchange Programs Pre-Application Link" and fill in the pre-registration fields.

- Students who have the profile/application of the previous application in the system can log in directly to the system.
- In order for the application to be approved, it must be completed by clicking the "Finish the application process" button. Incomplete applications will be deemed invalid.
- A copy of the application in pdf format after the KION process is completed should be uploaded to the E-Government Application Form.

Letter of acceptance

The Letter of Acceptance to be received from the internship place should contain the following information:

- Name surname,
- Your field of study at Yeditepe University,
- How long you have been invited (exact dates must be written), (Erasmus+ Internship duration cannot be less than 60 days)
- Internship language
- Jobs to be done in the internship
- You must indicate that you have been accepted within the scope of Erasmus+ Student Placement / Internship Mobility.
- The acceptance letter should be printed on company letterhead and signed and stamped by the company official. (The name of the company manager should be written.)
- The suitability of the internship place to the department where the student is studying should be consulted and approved by the Erasmus coordinator of the department/program. (The name, surname and signature of the coordinator must be included on the letter with the expression of “approved”)
- [List Of Academic Coordinators](#)
- [Example Of Internship Place Acceptance Letter](#)
- A letter of acceptance can be submitted at the time of application, but is not mandatory. After the application and examination procedures are completed, the deadline for the acceptance letter is : 31 May 2022.

Evaluation

Erasmus Score of students who meet the minimum requirements and pass the language exam is calculated by aggregating half of the GPA in the 100 system and half of the language score.

All criteria are as follows

CRITERIA	Points (+/-)
GPA	50%
Language Score	50%
Child of martyrs or war veterans (Has to be documented and submitted Erasmus Office before the application deadline)	+15
Students with disabilities (Has to be documented and submitted Erasmus Office before the application deadline)	+10
Students in need of protection, care and housing under the Social Work Act No. 2828 (Applicants are required to provide a letter issued by Turkish Ministry of Family and Social Policies, proving that they are in need of protection, care and housing in accordance with Social Work Act No. 2828)	+10
Submitting an internship acceptance letter at the time of application	+10
Prior Participation in Erasmus Student Mobility (granted or non-granted)	-10
Doing a mobility period in your country of citizenship	-10
For selected students:Cancellation of participation after the announced deadline for cancellation	-10
Simultaneous application to two types of mobilities (Students who apply two mobility programmes at the same time, shall give a petition to Erasmus Office. In this petition, the preference of -10 deduction to be applied one of the applications has to be declared)	-10
Not entering the Language Proficiency Exam without a valid excuse despite your prior declaration that you would take it (effective on the applicant's next application)	-5

For selected students: Failure to participate in meetings/seminars on Erasmus mobility held by Turkish Council of Higher Education without a valid reason (effective on the applicant's next application)	-5
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Grant Allocation

If the grant allocated for Erasmus Internship Mobility meets the demands of all students only for a certain period of time (at least two months), all students are given a grant for the specified period in the first grant distribution. Extension requests are evaluated according to the amount of additional grants and/or the remaining grants from students who cancel their mobilities, with priority being given to students whose first admission is longer than two months.

Country Groups	Countries	Monthly Grant (€)
Group 1 and 2 Programme Countries	Denmark, Finland, Iceland, Ireland,, Luxembourg, Sweden, United Kingdom, Liechtenstein, Norway, Austria, Belgium, ,Germany, France, Italy, Greece, Spain, Cyprus, Netherlands, Malta, Portugal,	600
Group 3 Programme Countries	Bulgaria, Croatia, Czech Republic, Estonia, Latvia, Lithuania, Hungary, ,Poland, Romania, Serbia, Slovakia, Slovenia, Republic of North Macedonia, Turkey,	400

For students selected within the scope of Erasmus Internship Mobility, in case the total grant is insufficient to cover the two-month internship period of all students, the grant distribution method is based on the performance of the Faculty/Institute/School.

[Click](#) For Detailed Grant Distribution Method And Grant Deductions.

Grant allocation to all placed students depends on the amount of grant allocated to our University for the relevant project year; therefore, granting of every student is not guaranteed.

Grant payments are made in two installments. The first payment is 80% of the total Erasmus+ grant. Payment of the second installment depends on the students' completion of all required procedures and their academic standing (successfully completing/passing the internship).

Matters related to Orphan's Pension and Needy's Pension in the KION system will not be taken into account in this application.

INFO SEMINARS

INFO Seminars will be held for all your questions regarding the process. Due to the workload, your individual (e-mail, telephone, personal visit) questions will/may not be answered.

Date and links;

Erasmus Staj Hareketliliği (2020 Projesi) Tanıtım Semineri (Turkish)

29 Nisan 2022 · 15:00 – 16:00

Google Meet link: <https://meet.google.com/ahu-gqbw-tnq>

Erasmus Placement (2020 Project) Info Seminar (English)

9 Mayıs 2022 · 15:00 – 16:30

Google Meet link: <https://meet.google.com/mes-ffea-esx>