



ERASMUS + STAFF MOBILITY FOR TEACHING AND TRAINING ERASMUS KA171 PROJECT TO YEDITEPE UNIVERSITY, ISTANBUL/TÜRKİYE CALL FOR APPLICATIONS

This announcement has been prepared by the Yeditepe University International Exchange and Cooperation Office exclusively for the staff of the **American International University West Africa** (hereinafter referred to as **AIUWA**) to facilitate their mobility to Yeditepe University.

It is important that candidates who wish to apply **read the call for applications** and **do not ask questions about the issues included in the call for applications**.

WHO CAN APPLY?

TEACHING MOBILITY: Academic staff who are responsible for teaching at **AIUWA**.

MOBILITY FOR EDUCATION: Academic and administrative staff employed at **AIUWA**.

*Academic and administrative staff must be legally employed by “**AIUWA**.”

Personnel whose staff is employed at a different higher education institution but who are working under contract at another higher education institution apply for mobility at the institution where they actually work, not the institution where their staff is located.

APPLICATION DEADLINE

30/03/2025

ACTIVITY DATES

30/04/2025 - 15.06.2025

- Maximum and minimum duration of the activity can be 7 days including the travel days and all 7 days of Mobility Activity must be carried out by 30.06.2025.

- Due to internal approval, visa processes and travel preparations, it is recommended not to foresee a date for mobility before **30/04/2025**

PROMOTION SEMINARS (Online)

10/03/2025

Google Meet Link will be announced soon.

APPLICATION DOCUMENTS

Applications will be received by Google Form [please click for the form](#).

IMPORTANT REMINDER!! : Please do not contact the academic departments /administrative units at Yeditepe University directly at the application stage. International Exchange and Cooperation Office will contact them upon receiving the applications through google form and will then announce which of the applicants can be hosted. Then the accepted applicants will be provided with a contact person details.

EVALUATION CRITERIA (ANNEX.5)

All applications will be evaluated through the evaluation criteria only within the framework of this application call. **Below listed are evaluation criteria;**

- Previous participation to Erasmus = -5
- Disability (shall be proven by document to be uploaded in the application form) = +10
- Anticipated impact on the individual career = **Up to +10**
- Anticipated impact on the internationalization / modernization of AIUWA = **Up to +10**



- Efficiency of the anticipated dissemination activities : = **Up to +10**

INSTITUTION WHERE MOBILITY WILL BE CARRIED OUT

Teaching - Training Mobilities can only be carried out to the institutions and relevant departments listed below;

Academic Units;

- Economics
- Medicine
- Pharmacy & Nursing

Administrative Units;

- International Office

Total **joint** quota for mobilities and departments to Yeditepe University is **two (2)**.

MOBILITY PERIODS – ACTIVITY TO BE CARRIED OUT

The duration of activity for personnel mobility by the National Agency, **excluding travel** determined as a **minimum of 5 consecutive working days** and a maximum of 2 months.

At our university, Erasmus Staff Mobility is supported **for up to 7 days** .

Depending on the number of applications and the amount of grant needed per application, it may not be possible to grant a grant for all or one of the travel days. Therefore, it may be limited to 5 or 6 days per beneficiary.

IMPORTANT NOTE: It is not possible for Staff Teaching and Training Activities **to be carried out in an institution other than the Higher Education Institutions specified in the table above** .

- 1. TEACHING MOBILITY:** In order for the activity to be considered as a valid activity, it is mandatory to give at least 8 hours of teaching during 5 working days / 1 week.
- 2. TRAINING MOBILITY:** Staff training activity is a full-time activity and grant payment is made for the full-time training periods. Therefore, in the Staff Training Mobility Agreement (Staff Mobility For Training - Mobility Agreement) training program must be specified on a daily basis.
- 3. COMBINED TEACHING & TRAINING MOBILITY:** In cases where teaching and training activities are carried out simultaneously, the minimum teaching period is one week or 4 hours for short-term activities.

GRANT AMOUNTS



Personnel can participate in activities without receiving a grant if they wish. In order to benefit from the activity without a grant, an application must be made and the application must be evaluated together with other applications.

The activity period of the personnel is fully granted or the activity can be carried out completely without a grant, i.e. **with a “zero grant”** . **There is no option to partially grant the activity period** .

| Country | Duration (Day) | Daily Grant | Distance Band | Travel Support |
|---------|----------------|-------------|----------------|----------------|
| TÜRKİYE | 7 | €140 | 4000 – 7999 km | €820 |

- 80% of the total foreseen grant is paid before the mobility after the submission of the required documents. The remaining 20% is paid after the mobility is carried out as planned and all documents are submitted.

- The staff will not be requested to provide any receipts or invoices.

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FOR DETAILED INFORMATION:

[ERASMUS KA107 PROGRAM GUIDE](#)

[ERASMUS ICM Handbook \(English\)](#)

FOR CONTACT: globalstudy@yeditepe.edu.tr