

## 2026-2027 Academic Year Erasmus+ Traineeship Mobility Call for Applications

Application Dates: December 10 - December 30, 17:00 (Via Turna Portal)

Acceptance Letter Deadline: February 13, 2026 (16:00)

Mobility Period: June 2026 - June 2027

It is foreseen that mobilities will start in June at the earliest, but visa processes should be taken into account.

**Duration of Activity:** Minimum 2 months (60 days\*), maximum 12 months.

- *\*Day calculation is made based on calendar days and includes weekends. Each month is taken as 30 days and one day is added as a travel day.*
- *It is not recommended to limit the mobility duration to the minimum days in the acceptance letter. Traineeships falling below 60 days cannot be accepted.*

**Blended Mobility:** It is possible to complete the physical mobility realized abroad for a minimum of 2 months with virtual learning before, during, or after the mobility. However, in any case, it is mandatory to carry out the physical mobility for a minimum of 2 months.

### Application Conditions

#### 1. Enrollment Status:

- At the application stage, the student must be a full-time student enrolled in a higher education program at any of the formal education levels (associate degree, bachelor's degree, master's degree, doctorate) within the higher education institution.
- If a student applies before graduating, they can participate in traineeship mobility within 12 months after graduation.

#### 2. Cumulative Grade Point Average (CGPA):

- **a)** First cycle (Associate/Undergraduate) students must have a cumulative academic grade point average of at least **2.20/4.00**.
- **b)** For students whose transcript has not yet been formed at the application stage:
  - **1-** For students transferring from an associate degree, the associate degree graduation grade must be at least **2.20/4.00**;
  - **2-** For first-year students, the high school graduation grade must be at least **75/100**.
- **c)** Master's and Ph.D. students must have a cumulative academic grade point average of at least **2.50/4.00**.
- **\*\* 2024-2025 fall semester grades must not be included.**

#### 3. Total Duration:

If the student has benefited from higher education mobility activities within the current education level during the 2014-2020 and/or 2021-2027 Erasmus+ periods, the total duration with the new activity should not exceed 12 months.

- *Students studying in a Double Major can only apply for mobility from one major in the same application period.*

## **Application Documents**

### **Transcript (Mandatory)**

- Yeditepe transcript calculated for the program the student is enrolled in and applying for (Can be obtained from OBS or Student Affairs, can be unsigned).
- For students whose CGPA has not been formed, the graduation certificate received from the last graduated institution (High school diploma received via E-government for 1st-year students, Undergraduate diploma for Master's students).

### **Foreign Language Certificate (If applicable)**

- The results of students participating in the language exams held in November and December 2025 will be uploaded to the system by our Office.
- Students who took the Erasmus language exam in previous years (2023 or 2024) must fill in the relevant field in the TURNA portal. Upon the applicant's declaration, the language exam score will be uploaded to the system by our office.
- Students who have not taken any Erasmus Foreign Language Exam organized by Yeditepe University and will submit a different language proficiency document specified below must upload the relevant document.
- **Foreign language proficiency must be provided in the language requested by the traineeship institution where you have been accepted.**

### **Acceptance Letter**

- Acceptance letter can be submitted during the application but is not mandatory at this stage.
- After the application and exam procedures are completed, the deadline for the acceptance letter is **February 13, 2026 (16:00)**. (Sample acceptance letter to be filled out)

### **Valid Foreign Language Exams**

#### **Yeditepe University Erasmus Exams:**

- Minimum successful foreign language score: **60 / 100**
- Valid for two years. (Document can be obtained from the relevant preparatory unit).

### Other Valid Language Documents:

- The validity period of exams/certificates is determined by the institutions issuing the exam/certificate.
- Students must upload their exam results to the National Agency Application Portal during the application.
- **YDS / (e)YDS / YÖKDİL:** Minimum successful score: **66 / 100**
- **TOEFL IBT and PBT exams:**
  - Accepted only from Yeditepe University, Istanbul Technical University, and Middle East Technical University exam centers.
  - Minimum successful TOEFL IBT score: **79** (TOEFL IBT Home Edition is not valid.)
  - Minimum successful TOEFL PBT score: **550**
- **German:** ÖSD Zertifikat B2, Goethe-Zertifikat B2
- **Spanish:** DELE B2
- **French:** DELF B2
- **Russian:** TORFL
- **For certificates belonging to exam languages not conducted at Yeditepe University (Italian... etc.):**
  - Certificates indicating the student's score out of 100 at the B2 level given by Cultural Centers working under the relevant Consulates will be accepted.

Foreign language proficiency must be provided in the language requested by the traineeship institution where you have been accepted.

Erasmus scores and grant allocation processes are calculated with the traineeship language score requested by the traineeship place.

### Traineeship Place

Any public or private sector organization active in the labor market or in the fields of education, training, youth, research, and innovation established in one of the countries where traineeship activities can be carried out can be a traineeship place.

Although not an exhaustive list, the following organizations can be counted as examples of suitable traineeship places:

- Small, medium, or large enterprises belonging to a public or private sector
- Local, regional, or national public bodies
- Embassies or consulates of the sending country abroad
- Any kind of formation/union belonging to the business world such as chambers of commerce, craft-artisan associations, stock exchanges, and trade unions
- Research institutes
- Foundations

- School/institute/educational center (can be any kind of educational institution from pre-school to high school education, including vocational education or adult education)
- Non-profit organizations, associations, NGOs
- Institutions providing career planning, professional counseling, and information services
- Higher education institutions (Higher education institutions in Program countries must hold ECHE, higher education institutions in partner countries must be recognized by a competent authority in accordance with their national legislation and must have signed a bilateral inter-institutional agreement with the sending institution before the traineeship activity)

**The following organizations are NOT suitable for higher education traineeship activity under Erasmus+:**

- European Union institutions and EU agencies (see [https://europa.eu/european-union/about-eu/institutions-bodies\\_en](https://europa.eu/european-union/about-eu/institutions-bodies_en))
- Organizations managing EU programs such as National Agencies, etc.

*You can review the platforms in the link (Useful Documents section) for traineeship place announcements.*

### **Acceptance Letter Details**

**The Acceptance Letter to be received from the traineeship place must include the following information:**

- Name Surname,
- Your field of study at Yeditepe University,
- The duration you are invited for (exact dates must be written), (Erasmus+ Traineeship duration cannot be less than 60 days)
- Language of the traineeship
- Tasks to be performed during the traineeship
- You must state that you have been accepted within the scope of Erasmus+ Student Placement/Traineeship Mobility.
- The acceptance letter must be printed on the company letterhead and signed and stamped by the company official. (The name of the company manager must be written.)
- The suitability of the traineeship place and duties to the department the student is studying in must be consulted with the department/program Erasmus coordinator and the phrase "Suitable" must be obtained on the acceptance letter.
- (Along with the "Suitable" text, the coordinator's name-surname and signature must be present)
- Acceptance letters for traineeships that will be evaluated within the scope of compulsory internship and provide the candidate with +5 points must have the signature of the Internship Coordinator.

- [\[List of Academic Coordinators\]](#)
  - [\[Sample Traineeship Acceptance Letter\]](#)
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Online Application: Will be made via the National Agency application portal.

National Agency Application Portal: <https://turnaportal.ua.gov.tr/>

Application Guides: National Agency Application Portal

Application Period: The system will remain open from December 10, 2025, to December 30, 2025, at 17:00.

To approve the application, the "Complete Application" button on the UA Application portal must be clicked to finalize it. Applications that are not finalized will be considered invalid.

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## Evaluation

The Erasmus Score of students who meet the minimum conditions and have a valid language exam is calculated by adding half of the CGPA in the 100-point system and half of the language score.

Erasmus score of a student who has more than one valid language score in the same language is calculated based on the higher language score.

Erasmus score of a student who has more than one valid language score in different languages is calculated based on the language score stipulated by the institution where they are placed.

### All criteria are as follows:

Criterion	Weighted Points
Academic achievement level	50% (out of 100 total points)
Language level	50% (out of 100 total points)
Children of martyrs and veterans	+15 points
Students with disabilities (provided that the disability is documented)	+10 points
Those who receive disaster victim aid from AFAD themselves or their 1st-degree relatives	+10 points

<b>Criterion</b>	<b>Weighted Points</b>
Students for whom a protection, care, or shelter decision has been taken under Law No. 2828 on Social Services and Law No. 5395 on Child Protection	+10 points
Submitting a traineeship acceptance letter at the time of application	+10 points
Applying within the scope of compulsory internship	+5 points
Traineeships aimed at developing digital skills (DOTs) are prioritized	+5 points
Previous participation (with or without grant)	-10 points
Not participating in mobility without providing a waiver notification within the period despite being selected	-10 points
Participating in mobility in the country of citizenship	-10 points
Applying for two mobility types simultaneously (reduction is applied to the mobility type preferred by the student)	-10 points
For students selected for mobility: Not attending meetings/trainings organized by the higher education institution regarding mobility without an excuse (applied if the student applies for Erasmus again)	-5 points
Declaring to take the language exam but not taking it without an excuse (applied if the student applies for Erasmus again)	-5 points

### **Grant Allocation**

- If the grant allocated for Erasmus Traineeship Mobility meets the demands of all students for only a certain period (at least two months), a grant is given to all students for the determined period in the first grant distribution.
- Extension requests are evaluated according to additional grants and/or grant amounts remaining from students who withdrew, with priority given to students whose initial acceptance is longer than two months.
- In case the total grant is insufficient to cover the two-month traineeship period of all students selected within the scope of Erasmus Traineeship Mobility, the grant distribution method based on Faculty/Institute/School performance is applied.
- Allocating grants to all placed students depends on the grant amount allocated to our University for the relevant project year; therefore, granting every student is not guaranteed.

### **Grant amounts are as follows:**

<b>Country Groups</b>	<b>Host Country</b>	<b>Monthly Grant Study (€)</b>	<b>Monthly Grant Traineeship (€)</b>
<b>1st and 2nd Group Countries</b>	Germany, Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Greek Cypriot Administration, Netherlands, Ireland, Spain, Sweden, Italy, Iceland, Latvia, Liechtenstein, Luxembourg, Malta, Norway, Portugal, Slovakia, Slovenia, Greece	<b>600</b>	<b>750</b>
<b>3rd Group Countries</b>	Bulgaria, Croatia, North Macedonia, Lithuania, Hungary, Poland, Romania, Serbia, Turkey	<b>450</b>	<b>600</b>

Travel Grant:

To contribute to the travel expenses of students, the travel grant is calculated using the table below by determining the km value between the starting point of the mobility and the place where the activity takes place via the distance calculator provided by the European Commission:

Distance Calculator: <https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator>

<b>Travel Distance</b>	<b>Standard Travel Grant Amount (€)</b>	<b>Green Travel Grant Amount (€)</b>
Between 10 and 99 KM	28	56
Between 100 and 499 KM	211	285
Between 500 and 1999 KM	309	417
Between 2000 and 2999 KM	395	535
Between 3000 and 3999 KM	580	785

<b>Travel Distance</b>	<b>Standard Travel Grant Amount (€)</b>	<b>Green Travel Grant Amount (€)</b>
Between 4000 and 7999 KM	1188	1188
8000 KM or more	1735	1735

Payment:

Grant payments are made in two installments. The first payment is 80% of the total Erasmus+ grant. The payment of the second installment depends on the students completing all necessary procedures and their academic status (successfully completing/passing at least half of the course credits).

### **Additional Grant Support (Inclusion Support)**

Additional Grant Support may be provided to disadvantaged participants in addition to the grant they are entitled to. To be eligible for this grant, a disadvantaged participant is defined as an individual with limited economic and social opportunities and who fits into the following sub-categories:

1. Those subject to Law No. 2828 (Those who have a protection, care, or shelter decision under Law No. 2828 by the Ministry of Family and Social Services)
2. Students for whom a protection, care, or shelter decision has been taken under Law No. 5395 on Child Protection
3. Those receiving orphan's/death pension
4. Children of martyrs/veterans and veterans themselves
5. Those who are granted a neediness pension for themselves or their families
6. Disabled persons
7. Students receiving disability or neediness pension within the scope of Law No. 2022
8. Those who receive disaster victim aid from AFAD themselves or their 1st-degree relatives.

### **Additional Grant Support amounts:**

<b>Mobility Type</b>	<b>Additional Grant Support Amount</b>
Student mobility between 2-12 months	Monthly 250 €
Short-term student mobility between 5-14 days*	100 € in addition to the total daily grant
Short-term student mobility between 15-30 days*	150 € in addition to the total daily grant



*\* In this case, additional support is not given for traineeships.*

### **Green Travel Support**

- Additional grant of 50 Euros (one-time) + up to 4 days of individual support for travel days if green travel is preferred.
- Bus, train, and car-pooling are considered low-emission vehicles.
- Both departure and return must be made with green travel vehicles.

### **Students Changing Traineeship Place Due to Force Majeure**

Students who will change their traineeship place due to force majeure must submit their new acceptance letter to the Office within **six weeks** after the cancellation status/force majeure occurs.