

ERASMUS STAFF MOBILITY FOR TEACHING AND TRAINING CALL FOR APPLICATIONS (USA, GAMBIA, GEORGIA, RUSSIA)

Please read the **application call thoroughly** not to ask about the issues that are already explained in the call for applications.

WHO CAN APPLY ?

TEACHING MOBILITY: Academic staff required to give lectures at the University.

TRAINING MOBILITY: Academic- Administrative staff legally employed by the University.

**Academic and administrative staff must be legally employed by "Yeditepe University".

ADDITIONAL SUPPORT FOR DISABLED STAFF

Additional financial support can be provided to disabled academic/administrative staff (Accompanying person's accommodation, travel expenses.. etc.) through a separate application to the National Agency.

APPLICATION DEADLINE

12.01.2024

MOBILITY DATES

30.03.2024 – 30.10.2024

- Mobility Activities must be carried out by 30 October 2023.

- Due to application evaluation / approval, visa processes and travel preparations, it is recommended not to set a date before 30 March 2024 for mobilities.

INFO SEMINARS (Online)

20.12.2023, 10:30 – 11:30

meet.google.com/ztf-snin-xpa

22.12.2023, 10:30 – 11:30

meet.google.com/tvt-dcvn-onj

APPLICATION DOCUMENTS

Applications will be made through an E-DEVLET entry via <https://erasmusbasvuru.ua.gov.tr/>. The requested documents will be uploaded to the portal.

Important Note: After logging into the portal; You will see **two calls for applications** separate for **(1) USA, GAMBIA, GEORGIA** combines and separate for **(2) RUSSIA** only. It is important to check the name of the call you are applying for.

1. **Study Plan:** Draft Training/Teaching Agreement, which will include the activities to be carried out on a daily basis (After this document is signed by the applicant, it does not need to be signed by the institution to be visited at the application stage, but must be signed by the supervisor at the employed University (approved in assignment and annual leaves). If the application is accepted, the content of the form to be approved is expected to be largely the same. In this context, it is recommended to exchange views with the counterparty on content.)

Click [here](#) for the **Teaching Agreement and Training Agreement**

2. Acceptance Certificate (E-mail containing the mobility type and dates is sufficient at the application stage.)

Click [here](#) for a sample acceptance certificate.

3. Other documents specified in the evaluation criteria. (Disability, Foreign Language Proficiency...etc)

EVALUATION CRITERIA

All applications will be evaluated by Yeditepe University Erasmus Commission within the framework of the evaluation criteria approved by the Rectorate.

Click [here](#) for the evaluation criteria. **Academic/administrative staff involved in project writing are prioritized during the application phase. As indicated in the call.**

Click [here](#) for the information of former mobilities indicated in the evaluation criteria.

HOST ORGANIZATIONS

Within the scope of the KA171 Erasmus Projects, Staff Teaching - Training **activities can only be carried out in the institutions by the relevant departments listed /mentioned below.** Applications from academic programs that are not relevant within the scope of this call for applications will not be evaluated. However, if there is no application from the relevant departments, applications from all departments will be received in the second application to be opened.

Administrative Units for which applications can be received for all countries are; Rectorate, Project Office, Technology Transfer Office and International Office.

Country	University	Department
USA	Florida University	Architecture
GAMBIA	Gambia University	Economy
GEORGIA	Georgia National University	Business Administration
RUSSIA	Kazan National Research and Technical University	Biomedical Engineering
	Ivanova University	Russian Language and Literature
	Moscow State Linguistic University	Russian Language and Literature, Translation and Interpreting Studies

Department	Quota (Person)	Duration of the Mobility (Day)
Architecture	2	7
Economy	3	7
Business Administration	1	7
Biomedical Engineering	1	7
Russian Language and Literature	1	7
Translation and Interpreting Studies	1	7

TYPES OF MOBILITY – DURATION

It is obligatory that the activity lasts at least 5 consecutive activity days.

- 1. TEACHING MOBILITY :** In order for the activity to be valid, it is mandatory to give at least 8 lesson hours during 5 working days / 1 week.
- 2. TRAINING MOBILITY:** It is the field of mobility that allows academic or administrative staff to receive training. Within the scope of this activity, it is possible for the person to receive various trainings (such as on-the-job trainings, observation processes) in order to improve the skills they have in their current job. Conference participation cannot be supported within the scope of the mobility.

- 3. "COMBINED" TEACHING & TRAINING MOBILITY:** In cases where teaching and training activities are carried out together, the minimum teaching period is one week or 4 hours for short-term activities.

GRANT

- It is foreseen to grant **5 days for the duration of the mobility and 2 days for the travel days (7 days in total)**.
- In case the mobility and travel days are on the same day, a one-day grant payment can be made.
- **Staff can also participate in the mobility without receiving a grant or with partial grant.** BUT an application is still a must to be selected within the Erasmus programme.
- The activity periods of the staff should be fully granted, or the activity can be carried out completely without a grant, that is, with a "zero grant". There is no option to partially grant the activity period.

Country	Duration (Day)	Daily Grant	Distance Band	Travel Support
USA	7	180 €	8000 km or more	1500 €
GAMBIA	7	180 €	4000 – 7999 km	820 €
GEORGIA	7	180 €	500 – 1999 km	275 €
RUSSIA	7	180 €	2000 - 2999 km	360 €

- The amount of travel expenses to be paid to the staff benefiting from the mobility should be calculated using the "Distance Calculator". The distance calculator can be accessed from the link: http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm
- Due to the limited amount of the grant allocated to our University, Green Travel will not be supported.

COUNTRY	UNIVERSITY	NAME-SURNAME	E-mail
USA	Florida University	Prof. Dr. Charlie Hailey	<i>(globalstudy@yeditepe.edu.tr)</i>
GAMBIA	Gambia University	Muhammed Hydera <i>(Senior Assistant Registrar)</i>	mhydara@utg.edu.gm
GEORGIA	Georgia National University	International Office	iro@seu.edu.ge
RUSSIA	Kazan National Research and Technical University	International Office	inter@kstu.ru
RUSSIA	Ivanova University	International Office	intern@list.ru interrel@ivanovo.ca.ru
RUSSIA	Moscow State Linguistic University	Prof. Olga Egorova Alexandra Lipacheva	o.egorova@linguanet.ru a.lipacheva@linguanet.ru

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